





ACCIDENT MITIGATION PROCEDURE FOR EXTERNAL VEHICLES (DELTAPORT & VANTERM)

Personal Protective Equipment (PPE) consisting of high-visibility vest, safety glasses, CSA-approved safety boots, hard hat, must be worn on the terminal at all times.

WHEN AN ACCIDENT OCCURS

-  If you have a medical emergency, dial 9-1-1 for assistance. For First-Aid assistance, notify the GCT personnel who are attending the scene immediately.
 -  Both the operator and the vehicle must remain at the scene of the accident and wait for GCT personnel to attend, unless there is immediate danger of staying in that position.
 -  Call your Dispatcher and/or GCT Operations Support (1-888-342-3385) to inform them of the incident and to request their assistance to have GCT personnel attend the scene.
 -  Participate in the accident investigation process conducted by GCT personnel (mandatory). The operator must provide information and details regarding their involvement in the accident to the attending GCT personnel.
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AFTER THE INVESTIGATION IS COMPLETE (WHEN SAFE TO DO SO)

**REPORT the accident to
YOUR VEHICLE'S INSURANCE
PROVIDER (e.g. ICBC).**



**ADVISE YOUR INSURANCE PROVIDER to contact
GCT's Risk Management Group at:**

E: riskmanagement@globalterminals.com

P: 604-267-5449

Upon receiving your insurance provider's correspondence, GCT's Risk Management group will correspond with them directly regarding your claim.

If there are circumstances in an accident that require arrangements not described here, please contact GCT's Risk Management group (contact details shown above) to enquire.

IMPORTANT THINGS TO NOTE

- The operator is responsible for collecting the accident details on their own accord during the investigation process. It is not GCT's responsibility to provide the operator or any external parties with documentation relating to this incident.
- Failure of the operator to participate in the investigation process may result in compromising the legitimacy of your claim.
- Failure to report property damage(s) **prior to exiting** the terminal shall release GCT from any liability.
- GCT does not compensate for idle time, lost wages or down time resulting from the accident.
- GCT shall not be held liable for any damage caused to a vehicle that is deemed unsuitably maintained.
- GCT shall not be held liable for any pre-existing damage or damage attributed to normal wear and tear.
- Additional provisions limiting and/or excluding liability on the part of GCT are contained under Section 7 "Liability" of the Terminal Services Tariff.

This document is intended to be a general guide for accidents involving external vehicles at GCT's terminals.